

RETURNS OF EMPLOYEE BENEFITS AS AT 30 JUNE 2019

Ministry/Department:

(1) ACR Accumulated Sick Leave (Note 1 & 2)

SN	Vote/Sub-head as per Budget 2018-2019	Accumulated Balance as at 31 December 2017 (Rs)	Paid during the Financial Year 2018-2019 (Rs)	Accumulated Balance as at 31 December 2018 (Rs)	Payable in 2019-2020 (Rs)	Payable after 30 June 2020 (Rs)	Remarks (If Any)
				A	B	C = A - B	
	Total	-	-	-	-	-	

(2) ACR Vacation Leave (Note 1)

SN	Vote/Sub-head as per Budget 2018-2019	Accumulated Balance as at 30 June 2018 (Rs)	Paid during the Financial Year 2018-2019 (Rs)	Accumulated Balance as at 30 June 2019			Remarks (If Any)
				Total (Rs)	Payable in 2019-2020 (Rs)	Payable after 30 June 2020 (Rs)	
				A	B	C = A - B	
	Total	-	-	-	-	-	

PTO

(3) ACR Passage Benefits (Note 1)

SN	Vote/Sub-head as per Budget 2018-2019	Accumulated Balance as at 30 June 2018 (Rs)	Paid during the Financial Year 2018-2019 (Rs)	Accumulated Balance as at 30 June 2019			Remarks (If Any)
				Total (Rs)	Payable in 2019-2020 (Rs)	Payable after 30 June 2020 (Rs)	
				A	B	C = A - B	
	Total	-	-	-	-	-	

Prepared by :
 Designation :
 Signature :
 Date :
 Contact No. :

Certified by :
 Designation :
 Signature :
 Date :
 Contact No. :

Notes:Note 1 **General**

- a 'Payable in 2019-2020' should consist of amounts payable upon retirement and other expected payments (e.g: Sick leave payable annually in February, Allowance in lieu of passages, etc)
- b Please ensure that the figures for 'Paid during the Financial Year 2018-2019' **agree to the TAS Abstract** and consist of any payment upon retirement and sick leave paid annually in February.

Note 2 **Accumulated Sick Leave** is computed as follows:

$$= \text{Number of Accumulated Sick Leave up to 31 December 2018} * \text{Salary for the month of June 2019} * 1/22$$