



REPUBLIC OF MAURITIUS

TREASURY

CIRCULAR No. 5 OF 2024

Our Ref.: TREA/AR/2024

03 June 2024

From : Accountant-General

To : Supervising Officers-in-Charge of Ministries/ Departments

CLOSING OF FINANCIAL YEAR 2023 - 2024

The purpose of this Circular is to draw your attention on arrangements and procedures to be followed in respect of the Closing of the Financial Year (FY) 2023-2024.

2. In this respect, your full support and collaboration is being solicited to ensure that your Ministry/Department strictly:

- (i) complies with the dates set in Annex 1 to enable the smooth Closing of the FY 2023-2024; and
- (ii) submits all the Accounting Returns on time as per Annex 2, to enable the prompt preparation of the financial statements for the FY 2023-2024.

3. Your attention is hereby drawn that all Payment Vouchers (PVs) should reach the Treasury by **15:30 hrs on Thursday 20 June 2024**. No PVs in respect of FY 2023-2024 will be accepted after **Thursday 20 June 2024**.

4. Supervising Officers of Self-Accounting Ministries/Departments may issue, if applicable, additional guidelines to meet their specific requirements.

5. The following Officers may be contacted on ☎ 260-5000 for additional information/queries:

Ms. H. Gunesh/Mr. R. Bhungee on all Treasury Accounting System issues;
Mr. V. Dusoye /Mr. N. Raffique on all payment issues; and
Mrs. R. Gooljar/Ms. N. Dhunputh on Accounting Returns.

6. It would be appreciated if the contents of this Circular could be brought to the attention of all Officers concerned.

S. D. Ramdeen
Accountant-General

- Copy to:
- i) Secretary to Cabinet and Head of the Civil Service
 - ii) Financial Secretary
 - iii) Director of Audit
 - iv) Director, Financial Operations
 - v) Director, Procurement & Supply
 - vi) Director, Internal Control

Encl: Annex 1: Deadlines and Procedures to be followed for Closing of Financial Year 2023-2024
Annex 2: Submission of Accounting Returns by Ministries/ Departments