



TREASURY

TREASURY CIRCULAR LETTER NO. 6 OF 2018

Ref.: TREA/2913

FROM : ACCOUNTANT-GENERAL

TO : SUPERVISING OFFICERS IN CHARGE OF MINISTRIES / DEPARTMENTS

Subject : Dormant/Re-useable Items

Please find enclosed a list of dormant items/ office furniture which are re-useable and no more required to this Department.

Should any of these items be of interest to your Ministry/Department, kindly liaise with **Mr J. Jettoo PSO/SPSO on ☎ 260-5000 Ext 130** so that same may be issued against Goods Form 5.

You may wish to take note that in the absence of any positive reply within four weeks as from the date of this letter, the foresaid items will be disposed of as per established procedures.


(S. RAGNUTH)
For Ag. Accountant General

N.B. Items listed in bold are found at Mechanical Workshop of Ministry of Agro Industry, Richelieu and an appointment should be arranged prior to collection thereof.

TREASURY

PORT LOUIS

22.03.18

List of Dormant Items/Office Furniture

SN	ITEMS	QUANTITY	DEMONINATION
1	Computer Files	21	Units
2	Ink for Pen (Quink Parker)	7	Pots
3	Azulated paper A4	500	Sheets
4	Dust Cover	14	Units
5	Duplicating Paper	17	Reams
6	Cernol 96 (Box of 5kg) (Floor Cleaner)	2	Boxes
7	Broom Coco	19	Units
8	Calico Grey	6	Mts
9	Bannister Brush	11	Units
10	Floor Polish (Neutral/Red/Black)	44	Units
11	Common Soap	10	Units
12	Ink Roller Tricolor	1	Units
13	Cartridge 45 Black	3	Units
14	Toshiba TK 12 (Fax Cartridge)	2	Units
15	Dri Print/Cartridge Toner Sanyo SPX 608	5	Units
16	Tally Genicom 6300	1	Units
17	Black Ribbon AMT 525 (i)	6	Units
18	Epson Ribbon LQ 1170	9	Units
19	Ribbon OKI 790/791	5	Units
20	Ribbon OKI 590/591	3	Units
21	toner Xerox 5230	2	Units
22	Filing Cabinets with 4 Drawers	44	Units
23	Office Tables with 2 Drawers	1	Units
24	Office Tables with 3 Drawers	9	Units
25	Office Tables with 6 Drawers	4	Units
26	Metal Cupboard	2	Units