



Republic of Mauritius

TREASURY

TREASURY CIRCULAR NO. 13 of 2017

Our Ref. TREA/2884

Date: 29 June, 2017

From : Accountant-General

To : Supervising Officers-in-Charge of Ministries/Departments

PUBLIC PENSION DEFINED CONTRIBUTION SCHEME (PPDCS)

As you are aware, this office remits contributions under the PPDCS to SICOM on a monthly basis. In accordance with the Pensions Act, contributions in respect of a month should be remitted for credit to the individual accounts of participants, not later than the 10th of the following month.

2. For the above purpose, Ministries/Departments are required, in accordance with Treasury Circular No. 19 of 2013, to submit monthly returns to this office. However, it has been observed that on many occasions figures as per returns do not reconcile with totals as per CISD lists.
3. To address the above, a new set of annexes (as attached) is being introduced. In particular, Annex I has now been restructured to a format to enable Ministries/Departments reconcile their respective Deposit Accounts.
4. The attention of concerned officers is also drawn to the following:-
 - (a) figures should be rounded to the **nearest** rupee as required under **Section 21 (5) (a) (ii) of the Pensions Act**;
 - (b) so as to ensure that manual corrections made to payrolls are duly reflected in the CISD lists, all manual corrections should be captured in **CISD Form 230D**; and
 - (c) adjustments should not be made to Deposit Accounts in respect of prior month overdeductions; such cases should instead be notified to the Pension Section of the Treasury for necessary action.
5. ***Supervising Officers of Ministries/Departments are kindly requested to bring the contents of this circular to the attention of officers of the Finance Section of their respective Ministries/Departments.***

(C. Romooh)
Accountant-General

Public Pension Defined Contribution & Civil Service Family Protection Schemes Contribution Summary Returns

Month : Ministry/Department: Deposit ID:

	NORMAL				ARREARS			
	6% (3072)	>6% (3074)	3% (3073)	CSFPS (3075)	6% (4072)	>6% (4074)	3% (4073)	CSFPS (4075)
Total Original Balance as per CISD Deduction Lists								
Manual Adjustment on above CISD Deduction Lists (Total as per Annex III*) (Annex II)								
TOTAL (To reconcile with balance under Deposit Account as per TAS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Prepared By :

Name :
 Signature :
 Status :
 Date :
 Tel.No. :

Examined and Certified Correct By :

Name :
 Signature :
 Status :
 Date :
 Tel.No. :

N.B: To be submitted by the 5th of the following month

Public Pension Defined Contribution & Civil Service Family Protection Schemes Manual Adjustment

Month : Ministry/Department: Deposit ID:
 Manual adjustment on CISD Deduction Lists for the month of

SN	SURNAME/NAME	ID No.	ARREARS											
			6% (4072)			>6% (4074)			3% (4073)			CSFPS (4075)		
			CF	IR	ADJ.	CF	IR	ADJ.	CF	IR	ADJ.	CF	IR	ADJ.
1					0			0			0			0
2					0			0			0			0
3					0			0			0			0
4					0			0			0			0
5					0			0			0			0
6					0			0			0			0
7					0			0			0			0
8					0			0			0			0
9					0			0			0			0
10					0			0			0			0
	TOTAL		0	0	0	0	0	0	0	0	0	0	0	0

CF = Correct Figure, IR = Initially Reported, ADJ. = CF less IR

Prepared By :

Name :
 Signature :
 Status :
 Date :

Examined and Certified Correct By :

Name :
 Signature :
 Status :
 Date :