



Republic of Mauritius

TREASURY

TREASURY CIRCULAR NO. 22 of 2016

Date: 28 September 2016

From : *Accountant-General*

To : *Supervising Officers of Ministries/Departments*

DEPARTMENTAL WARRANTS – PASSAGE BENEFITS

Please refer to Treasury Circular No. 20 of 2016: "*Passage Benefits – New system for processing of applications*".

2. As stipulated at paragraph 5 of the above Circular, Departmental Warrants (DW) will be issued by the Treasury to enable Ministries and Departments initiate payments under item 21111350 "*Allowance in Lieu of Passages*" under *Vote 27-1*. Accordingly, the Treasury will proceed as follows:-

- (a) an initial DW will soon be issued to each Ministry/Department. Kindly request your Finance Section to log on to TAS as from 01 October 2016 to view the amount allocated; and
- (b) subsequently, DWs will be issued when provisions available under prevailing DWs are nearing exhaustion.

3. Pursuant to para. 2(b) above, *Officer-in-Charge (Finance)* of Ministries/Departments should make requests for DW for amounts which are anticipated to be spent in periods not exceeding three months, based on past spending trends. All expenditure under the DW should be further analysed as follows:

Analysis Code

- (a) 90PC - for payment subject to 90% rule
- (b) IHOTELS - for refund relating to stay in inland hotels
- (c) EXAMS - for payment of Examination fees/University fees/Vocational training

4. This Office will monitor expenditure under DWs issued and may:-

- (a) cancel any DW; or
- (b) transfer back unspent balances under a DW to the main vote.

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5. Requests for DWs should be forwarded to the Officer-in-Charge (Passages), allowing 1 - 2 working days for examination and issue of the DW.
6. Please contact the Passage Section of the Treasury on 210 7435 in case of any issue regarding the above.



(C. Romoah)
Accountant-General