

TREASURY

TREASURY ACCOUNTING SYSTEM

Request For Access to TAS – After Closing of Month Form

Min/Dept

Tel No : Email:(Official Govt Mail Address) Fax:.....

To: Officer-in Charge, TAS

Grateful if you could grant access to TAS to the following officer(s):

NAME: (1) (2)

Nature of Task to perform:

Month	Full TAS Account Code Combination		Amount (Rs)	Reason
	FROM	TO		

Document Attached:

Sig : **Date** :
(Officer-in-Charge of Finance/ Manager Financial Operations)

Name : **Post Held** :

For Use At The Treasury

Period opened:..... Name:..... Designation:.....

Period closed:..... Signature:..... Date:.....